

The District School Board of Indian River County met on April 28, 2015, at 6:00 p.m. The meeting was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 1990 25th Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Matthew McCain, Vice Chairman Charles G. Searcy, and Board Members: Claudia Jiménez, Dale Simchick, and Shawn R. Frost. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Rev. Dan Holloway from Unity Spiritual Center Church.

Business Meeting Minutes

- I. Meeting was called to order by Chairman McCain.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS by Sebastian River High School's Naval Junior ROTC under the Direction of James R. O'Neal
- III. ADOPTION OF ORDERS OF THE DAY
Chairman McCain called for a motion. Mrs. Simchick moved approval of the Orders of the Day. Mr. Frost requested to move Consent H from the Consent Agenda. Mrs. Simchick amended her motion to move Consent H from the Consent Agenda. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote. The Board voted unanimously in favor of the motion with a 5-0 vote.
- IV. PRESENTATIONS
 - A. Environmental Learning Center – Mr. Rynberg**
Environmental Learning Center's new Executive Director, Molly Steinwald, introduced herself and talked about the Environmental Learning Center's relationship to the School District's students/teachers.
 - B. Governor's Shine Award – Dr. Adams**
Postponed until the next business meeting.
 - C. 2015 Laurel Awards, Willie C. Regan Award for Educational Arts Leadership – Dr. Adams**
Recognition of Bridget Lyons, Indian River Academy Art Teacher, who received the first Willie C. Regan Award for Educational Arts Leadership.
 - D. Council for Elementary Science International Award – Dr. Adams**
Recognition of Dustin Strate, Indian River Academy Teacher, who received a teacher award from the Council for Elementary Science International for his focus on getting low-performing students interested in science.

Mrs. Simchick recognized Melissa Sleeper, Science Teacher at Sebastian River Middle School and mentor for Mr. Strate, for being a recipient of the Einstein Award. Out of six hundred applications, Mrs. Sleeper was selected as one of forty to compete nationally. Mrs. Sleeper talked about her involvement in several organizations involving science.

V. CITIZEN INPUT

Luke A. Flynt requested to speak on testing.

VI. CONSENT AGENDA

Dr. Adams spoke to the Board about a change to the new job description regarding a Parts Expeditor. Mr. Morrison and Mr. Earman talked about the reorganization and need for the position. Ms. Jiménez moved approval of the Consent Agenda, with Consent H moved to follow the Consent Agenda. Mrs. Simchick seconded the motion. Ms. Jiménez recognized that the Math Team was going to Utah to compete. She also recognized the WeatherSTEM Project at Dodgertown. The Board voted unanimously in favor of the motion, with a 5-0 vote.

A. Approval of Minutes

1. Special Board Meeting held 3/31/2015
2. Discussion Session held 4/14/2015
3. Business Meeting held 4/14/2015

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mr. Fritz

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval of Budget Amendments – Mr. Morrison

This request was for approval of the following budget amendments for fiscal year ending June 30, 2015:

- Amendment #2 – Debt Service Fund
- Amendment #3 – Debt Service Fund
- Amendment #2 – Capital Projects Fund

Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. Beachland Elementary School received a donation in the amount of \$1,000 from the Beachland Elementary School PTA. The funds would be used for the Beachland Elementary School fifth grade graduation.
2. Osceola Magnet School received a donation in the amount of \$2,896.72 from the Osceola Magnet School PTA. The funds would be used for art supplies for the Osceola Magnet School students.

3. Sebastian River High School received a donation in the amount of \$1,000 from Colin Joseph. The funds were donated to the Sebastian River High School Heather Anderson racing bike fund. The funds would be used to purchase a racing wheelchair for former student Heather Anderson, class of 1998, who was tragically injured in an automobile accident.

Superintendent recommended approval.

E. Approval to Dispose of Surplus Property – Mr. Morrison

This request was for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached list represented property to be deleted from various inventories and/or for items that had been declared surplus. After Board approval, property would be traded in for its current value, recycled, and/or auctioned. It was requested that this property be deleted from the Fixed Asset Ledger. Superintendent recommended approval.

F. Approval of Memorandum of Understanding for the WeatherSTEM Donation Program for Dodgertown Elementary School – Mr. Morrison

Dodgertown Elementary School had been awarded the opportunity to become WeatherSTEM Donation Site. WeatherSTEM was a fun and educational program that provided a number of weather condition instruments, including a full service weather station with agriculture sensors, cloud camera, and custom web portal that displays the weather data and images, educational resources for teachers, and was an informational school presentation for all students. In addition, WeatherSTEM would provide the following services: Physical installation of the instruments and cloud camera, configuration of the devices into your network, On-site instructional session teaching your key stakeholders how to get the most out of WeatherSTEM, ongoing parts replacement, and technical support of the system. The approximate value of the materials and services was \$5,000. Superintendent recommended approval

G. Approval of Agreement Renewal to Exchange Use of Facilities and Equipment with the City of Vero Beach – Mr. Fritz

Approval was recommended for the renewal of a long-standing agreement between the City of Vero Beach and the School District. This agreement states that each party would provide the other the use of particular facilities and equipment, and would pay related costs, expenses, and fees for certain recreational or school activities and transportation needs. The agreement authorized the Superintendent to renew the agreement, annually, on behalf of the School District. Superintendent recommended approval.

H. Approval of Agreement Renewal with Environmental Learning Center for 2015-2016 – Mr. Rynberg

(Moved to follow Consent Agenda)

I. Approval of Out-of-State Travel for Vero Beach High School Math Team – Mr. Rynberg

A letter from Principal Shawn O’Keefe is attached in support of the Vero Beach High School Math Team attending the “National Mu Alpha Theta Convention”. The convention will be held July 18-24, 2015, and there will be a maximum of 18 students attending. The trip is funded through the joint efforts of the students and the Math Team fundraising. There is no cost to the School District. All travel insurance has been secured through Risk Management. Superintendent recommends approval.

J. Approval of Early Learning Coalition Contract Renewal with the Extended Day Program 2015-2016 - Mr. Rynberg

This is an Extended Day Program request for the renewal contract with the Early Learning Coalition to provide services for approximately 39 low-income families for the before and afterschool care program. This contract is effective from July 1, 2015, through June 30, 2016. Superintendent recommends approval.

K. Approval of Carl Perkins, Career and Technical Education Act Renewal for 2015-2016 – Mr. Rynberg

The Florida Department of Education Perkins IV, five-year, State Plan is extended through fiscal year 2015-2016; therefore, 2015-16 Carl D. Perkins is a continuation grant. The award of \$171,609 will provide funds for salaries of personnel whose responsibilities include: implement career and technical education activities that are aimed at developing technical skills, provide career guidance for students, organize work-based learning, and establish liaisons between education and business partners. No cost to the District. Superintendent recommends approval.

L. Approval of Continuation of Carl D. Perkins Postsecondary Grant Renewal for 2015-2016 — Mr. Rynberg

The 2015-2016 Continuation Grant of Carl D. Perkins Postsecondary will allow the Technical Center for Career & Adult Education to enhance the educational services in the health science programs. The funds received from this continuation grant, \$27,722, will pay the salary for the part-time nursing clinical teachers, equipment, and supplies for the health science programs. No cost to the District. Superintendent recommends approval.

M. Approval to Piggyback St. Lucie Public Schools Bid #14-33 for Fencing Contractors and to Issue a Purchase Order to Stuart Fence Company, Inc., for the Fencing Project at Sebastian River Middle School - Mr. Morrison

Pursuant to School Board Policy 6320, the Superintendent’s authority is limited to purchase commodities and/or contractual services where the total amount does not exceed \$50,000 and does not exceed the applicable appropriation in the District Budget. This request is to grant the authority for the Superintendent to issue a purchase order to Stuart Fence Company, Inc., in the amount of \$76,925. This purchase is as per the specifications, terms, and condition of St. Lucie Public Schools

Bid #14-33. This bid expires July 22, 2015. Please see attached backup. Superintendent recommends approval.

Chairman McCain stated that Dr. Adam requested to hear this item directly after the Consent Agenda.

Item Moved from Consent for Discussion:

H. Approval of Agreement Renewal with Environmental Learning Center for 2015-2016 – Mr. Rynberg

The Environmental Learning Center contract was an agreement to provide environmental educational services to the students during the 2015-16 school year. The Environmental Learning Center (ELC) would instruct third and fourth grade students during an on-site visit to the ELC. This program would service 2,560 students from our schools. Instruction was guided through the *Splash* curricula for third grades and an environmental education program for fourth grade students entitled *Lagoon Days*. The contract amount would be on a per class basis; \$340.00 for each 3rd grade class that attended and \$533.00 for each 4th grade class, plus transportation costs for an estimated total of \$80,000. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval of the agreement renewal with the Environmental Learning Center for 2015-2016. Mrs. Simchick seconded the motion. A Board Member moved this item because of the cost of \$31.25 per student. It was noted that the commercial liability insurance document was not properly marked. Board Member noted the unique opportunity for students and that the trip used to include first grade students before the recession. Hearing no further discussion, the Board voted in favor of the motion with a 4-1 vote. Mr. Searcy, Ms. Jiménez, Mrs. Simchick, and Chairman McCain moved approval of the motion. Mr. Frost voted against the motion. **Note:** See motion to reconsider and the new motion listed under Board Member Matters.

VII. ACTION AGENDA

A. Approval to Authorize the Chairman of the School Board and Superintendent to Execute and Deliver Second Amendment to Series 2010A Supplemental Trust Agreement (STA) and Second Amendment to Lease Schedule No. 2010A. – Mr. Morrison

On November 9, 2010, the School Board approved the issuance of \$26,261,841 in Certificates of Participation, Series 2010A (the "Series 2010A Certificates") via Resolution 2011-06 to finance the acquisition, construction, and equipping of Vero Beach Elementary School and certain other educational facilities. Subsequently, on September 11, 2012, the School Board approved a Technical Amendment with the Florida Department of Education, to utilize approximately \$20 million of the remaining proceeds of the Series 2010A Certificates for the reconstruction of Vero Beach Elementary, approximately \$3 million at Fellsmere Elementary for the addition

of a two story classroom building and approximately \$3.5 million at Treasure Coast Elementary for the addition of a classroom wing. In connection with such technical amendment, the First Amendment to Lease Schedule No. 2010A was approved in order to accomplish the substitution of such projects. On October 7, 2014, the School Board approved the First Amendment to the STA that amended Section 6.06 of the Series 2010A Supplemental Trust Agreement, removing the requirement to maintain a minimum \$5 million depository account with Regions Bank, the initial purchaser of the Series 2010A Certificates. The Second Amendment to the Series 2010A Supplemental Trust (the "Second Amendment to STA") amended Section 101 of the original STA to add the definition of the "Sinking Fund Forward Delivery Agreement" and amended Section 401(iii) of the original STA in order to allow the investment of sinking fund payments in a forward delivery agreement in order to pay the principal of the Series 2010A Certificates at maturity. The Second Amendment to Lease Schedule No. 2010A ("Second Amendment to Lease Schedule") amended the definition of "Supplemental Rent" to provide that Supplemental Rent shall also include any payments (other than sinking fund payments) due to a provider of the Sinking Fund Forward Delivery Agreement. Under the Master Lease, Supplemental Rent included various payments, but did not specifically provide for payments under a Sinking Fund Forward Delivery Agreement or other investment agreement. This change was being undertaken to permit the School Board to make certain required representations in the Sinking Fund Forward Delivery Agreement. The execution, delivery of the Sinking Fund Forward Delivery Agreement was anticipated to lower the debt service requirements for the Series 2010A Certificates going forward. In connection with the foregoing, Regions Bank, as sole holder of the Series 2010A Certificates, would also be consenting to the changes set forth in the Second Amendment to STA and Second Amendment to Lease Schedule. Superintendent recommended approval

Chairman McCain called for a motion. Mrs. Simchick moved approval to authorize the Chairman of the School Board and Superintendent to execute and deliver second amendment to Series 2010A Supplemental Trust Agreement (STA) and second amendment to Lease Schedule No. 2010A. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

Chairman McCain recessed the business meeting at 6:42 p.m. to hold the special meeting of the Leasing Corporation. At the conclusion of the Leasing Corporation special meeting, the business meeting was reconvened at 6:44 p.m.

B. Approval to Piggyback Martin County School District RFP #5004-0-2012/JC for a Document Management System and to Issue a Purchase Order to Advance Processing & Imaging (API) – Mr. Morrison

Pursuant to School Board Policy 6320, the Superintendent’s authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District Budget. This request was to grant the authority for the Superintendent to piggyback the above referenced bid pursuant to the Florida State Board of Administration Rule 6A-1012 (4) and to issue a purchase order to API in the amount of \$134,135 for the initial annual fee and the recurring annual fees for subsequent years in the amount of \$28,749. OptiView was the name of the document management software that provided a secure, organized, and efficient electronic filing and retrieval system for our District records. This software solution was necessary for the efficient management of District documents. The initial departments slated to start with the electronic filing system were Finance, Personnel, and the Records Management Department. The referenced bid expired on June 18, 2015, and was slated to be renewed by the Martin County School District until June 18, 2018. The attached contract had been reviewed by the Board’s Attorney for legal sufficiency. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Frost moved approval to Piggyback Martin County School District RFP #5004-0-2012/JC for a Document Management System and to Issue a Purchase Order to Advance Processing & Imaging (API). Mrs. Simchick seconded the motion. Board asked questions as to the sufficiency of the training, how long the contract was for, and if the contract was cancelled, how would the District get the information back? Mr. Morrison said that the District would receive a copy of the information on a quarterly basis. The Board voted unanimously in favor of the motion, with a 5-0 vote.

C. Approval to Dispose of Surplus Property for “Trade-in” Value to Acquire New Vision Screening Equipment – Mr. Morrison

This request was for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached list represented property to be “traded-in” with School Health Corporation, for approximately \$6,000, to assist the District in procuring 22 new Titmus vision screening machines, with the assistance from a 3-year Blue Cross/Blue Shield grant awarded to the Learning Alliance in fiscal year 2011-2012. New machines valued at \$58,490 would be acquired less the “trade-in” value of \$6,600 for a net cost of \$48,586.36. It was requested that this property be deleted from the Fixed Asset Ledger. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval to dispose of surplus property for “trade-in” value to acquire new vision screening equipment. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

D. Approval of Donation in the Amount of \$48,586.36 from The Learning Alliance for the Acquisition of 22 Vision Screening Machines– Mr. Morrison

During the 2011-2012 fiscal year, the Learning Alliance secured a 3-year Blue Cross/Blue Shield grant and would utilizing a portion of these funds from the grant to assist the District in purchasing 22 Titmus vision screening machines. The District currently had 22 assorted vision screening machines as part of its inventory; however, these machines were outdated and several were not repairable. The District wished to replace these machines at a total value of \$54,890; however, the vendor, School Health Corporation, had agreed to accept the District’s old machines for a trade-in value of approximately \$6,600. The remaining balance of \$48,586.36 would be paid for by the Blue Cross/Blue Shield grant. Superintendent recommended approval.

Dr. Adams asked that a correction be made to Action C correcting the dollar figure from \$6,000 to \$6,600. Chairman McCain called for a motion. Mrs. Simchick moved approval of the donation in the amount of \$48,586.36 from The Learning Alliance for the acquisition of 22 vision screening machines. Mr. Frost seconded the motion and it carried unanimously, with a 5-0 vote.

E. Approval to Enter Into Negotiations with Proctor Construction Co., for a New Classroom Building at Citrus Elementary RFQ #2015-19 - Mr. Morrison

The Facilities, Planning, and Construction Department requested that a Request for Qualifications for Construction Management at Risk (CMAR) be promulgated for a new classroom building addition at Citrus Elementary. The scope of work was for the construction of an approximately 15,500 square foot classroom building and associated site work. As per the Five Year Capital Outlay Budget, \$3,000,000 had been budgeted for this project. This amount included construction fees and FF&E (furniture, fixtures and equipment). As per Florida Statutes Ch. 287.055 F.S., it was recommended that negotiations proceed with Proctor Construction Co. Superintendent recommended approval.

Chairman McCain called for a motion. Mrs. Simchick moved approval to enter into negotiations with Proctor Construction Co., for a new classroom building at Citrus Elementary RFQ #2015-19. Ms. Jiménez seconded the motion. Board Member noted an error on page two of the attachment and asked why there was not more bidders. Mr. Chuma responded. The Board voted unanimously in favor of the motion with a 5-0 vote.

F. Approval of Fiscal Year 2015-2016 TRIM Planning Calendar and Budget Adoption Schedule – Mr. Morrison

Florida Statute 200.065 required School Districts to adopt their budgets within prescribed time schedules. In order to meet those requirements, the attached dates, times, and locations for the Board workshops; and the two public hearings were recommended for approval. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Searcy moved approval of fiscal year 2015-2016 TRIM Planning Calendar and Budget Adoption Schedule. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

G. Approval of Career & Technical Agreement for Digital Tool Certificates with Certification Partners for 2015-16 – Mr. Rynberg

According to Florida Statutes 1003.4203, SB 850, each District School Board shall make available digital materials that leads to a Digital Tool certificate to indicate a middle school student's digital skills. This agreement with Certification Partners would enable the District to meet this requirement. At the middle school level, Computer Applications in Business 1 and 2 are Career & Technical courses the students would enroll to acquire Digital Tool Certificates. This would impact approximately 600 students at the four middle schools at the cost of approximately \$30,000. This would meet the needs of the students by awarding Digital Tool Certificates. A value of 0.025 full-time equivalent student membership shall be calculated for Digital Tool Certificates earned by students in the middle school grades. By entering into this agreement, each school could generate enough dollars towards paying the cost of the program. The Department of Education annually identified the Digital Tool Certificates funding list and Certification Partners was listed as a provider. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval of the Career & Technical Agreement for Digital Tool Certificates with Certification Partners for 2015-16. Mr. Frost seconded the motion and it carried unanimously, with a 5-0 vote.

VIII. SUPERINTENDENT'S REPORT

Dr. Adams reported on the Top Ten Percent Awards event with Mr. Frost at Vero Beach High School. She noted that testing was still being done at schools. Dr. Adams mentioned House Bill #7069, Title I meetings across the State, and that it impacted this school year. She said that she would bring back any suggestions and information as it came in.

IX. DISCUSSION

A. Update on Superintendent Contract Negotiations.

Chairman McCain gave an update on the Superintendent contract negotiations.

B. End of Course Exam Requirements

Mr. Searcy asked about the elimination of the State requirement for end of course exams. Dr. Adams explained the difference between the local assessment exams (art, PE, etc.) and the end of course exams (math, science, etc.) Mr. Green further explained the difference between the two exams, stating which exams were still required (math, science, etc.) and which exams were not required by the State (art, PE, music, etc.) but were needed for teacher evaluations. A Board Member asked to have a follow up at the next Board Discussion Session in May to see if there was anything the District could do to further reduce the number of tests being given to students. Board Member reported on her experience taking the online test.

X. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

Mr. Frost reported on the Children’s Art Festival, the Congressional Art Awards that was sponsored by Congressman Posey, and the Economic Development Council meeting. He also attended the Pride of the Tribe at Vero Beach High School and Scholarship Night at Sebastian River High School, representing the Agnes Peebles Memorial Scholarship Program. He encouraged parents to apply for scholarships.

Mr. Frost asked the Board to reconsider the motion on the Environmental Learning Center **(Consent H.)** to enable him to change his vote to the affirmative. Mrs. Simchick ~~called for a motion moved~~ to reconsider the motion on the agreement to renew with the Environmental Learning Center for 2015-2016. Ms. Jiménez seconded the motion. The Board voted unanimously in favor of the motion, with a 5-0 vote. Mrs. Simchick ~~called for a motion moved~~ to approve the agreement to renew with the Environmental Learning Center. Mr. Frost seconded the motion and it carried unanimously, with a 5-0 vote.

Mrs. Simchick said that she was looking forward to the end-of-year school celebrations and graduations. She reported on the Sebastian City Planning and Zoning and thanked students for attending to see how government works. Mrs. Simchick thanked Dr. Adams for moving the School District forward in a positive direction.

Ms. Jiménez highlighted the Carl Perkins Career and Technical grant and read the list of career and technical classes offered to students. She gave an update on the legislative session. Ms. Jiménez encouraged the community to contact their legislators.

Mr. Searcy took the online test. He also stated that he read the 10th Grade World history Book and said that it was a shock. He said that it was real, real bad.

XI. INFORMATION AGENDA

A. Monthly Facilities Report – Mr. Morrison

XII. SUPERINTENDENT’S CLOSING

Dr. Adams mentioned that the high schools were comprehensive, in that the career and technical programs were offered at the high schools and not at separate centers. She reported on her attendance at the first, elementary track meet. The elementary track meet was named after Bill Wilson, as the “Bill Wilson Elementary Track Meet”. The Learning Alliance sponsored the Rocket “Read Across the Field” with an aerial photo taken. Dr. Adams closed the meeting with an update on the new J.A. Administrative Center.

XIII. ADJOURNMENT – Chairman McCain

With no further business, the meeting adjourned at approximately 7:34 p.m.